



Minutes from the online meeting of the Governance, Search and Remuneration Committee on the 30th June 2025

<p>Present: Joanne Beaumont (JB) Peter Whittle (PW) Grace Jeffrey (GJ) Paul Goodridge (PG) Diana Bird -Principal (DBi) (<i>Governance and Search member only</i>)</p> <p>In Attendance: Danielle Carter - Director of Governance (DC)</p> <p>Apologies: Kerry Robinson (KR)</p>

		Action
	Meeting commenced 6.00pm	
1	<p>Welcome, Apologies for absence and disclosure of financial and/or personal interest JB welcomed everyone to the meeting. Apologies were noted from KR. There were no financial or personal interests to declare. A discussion took place around members approaching the end of their term who will be leaving in the Autumn term, attendance expectations of governors and the current recruitment drive.</p>	
2	<p>To agree agenda and order of business as circulated Agreed</p>	
3	<p>To approve the minutes of the meeting held on 25th February 25 The minutes were approved as a true and accurate record of the meeting.</p>	
4	<p>Matters arising <i>item 4 - complete</i> <i>item 6 -</i> <i>Chairs Action was communicated - complete</i> <i>DC to meet with committee Chairs in Autumn Term to agree reporting for that academic year</i> <i>DC created and shared governors' report at the April Corporation meeting. - complete</i></p>	
5	<p>a) Revisit 2024 Governance Review recommendations for progress on implementation Updates for this term have been added. The Corporation is making good progress on the recommendations with the majority complete and all in the process of being implemented. Members discussed linking strategic objectives to committees and having within the agenda as a standing item. DBi noted the Accountability objectives could also be within these. Action: <i>Propose this to the Corporation.</i></p> <p>Including comparison to AoC EBR outcomes.</p>	JB

	<p>Members received the information. A discussion took place around stakeholder engagement.</p> <p>Several ideas were discussed including inviting stakeholders to the strategic training sessions as well as having nominated governors invited to planned stakeholder events who could feed back to the Corporation following these.</p> <p>Action: <i>Discuss these options with the Corporation and move forward with one.</i></p> <p>b) Receive FE Commissioner's letter on Good Governance</p> <p>Received. A discussion took place around the terms of office and planned changes to the College's policy at the October renewal.</p>	JB
6	<p>Receive report on DfE Governor Data Collection results</p> <p>DC explained the data comes from the annual capture that is requested each Summer term from the members.</p> <p>Members felt the report was useful to receive and the comparison to our data was a helpful tool.</p>	
7	<p>Consider Chairs Performance procedure</p> <p>DC introduced the proposed questions for the Chair's appraisal and explained these questions are based on the AoC's code of good governance and Chair competency framework. PW had seen this prior to sharing and is content.</p> <p>A discussion took place around whether this should be captured for the Vice Chair as well as the Chair.</p> <p>Action: <i>It was agreed only the Chair would complete this appraisal but from 25/26 another senior governor would support the Chair in the appraisal of the Vice-Chair.</i></p> <p>Members approve the Chairs questionnaire.</p>	
8	<p>Receive update on Weston College report recommendations and our compliance</p> <p>DC demonstrated how the College had self assessed against the FE Commissioners recommendations to Weston College and concluded there were no concerns.</p> <p>Members felt it was an important report to see and congratulated the Director of Governance on her recent CPD achievement.</p> <p><i>DB and DC left the meeting 6.43pm.</i></p>	
Part B	Confidential: (Staff to leave at this point)	
9	<p>To approve the confidential minutes of the meeting held on 25 February 25</p> <p>The minutes were approved as a true and accurate record of the meeting.</p>	
10	<p>a) To receive an update on the review of the Senior Post Holder Remuneration Policy</p> <p>b) and Staff Appraisal Policy and Procedure</p> <p>Taking into account: Effective SPH Appraisal and Chair Performance review guide</p> <p>This item was confidential in nature and therefore a separate minute was recorded.</p>	
	Date of next meeting: 14th October 2025 (TBC at the Corporation meeting)	

	<p>A second date has been put in between the F&R and Corporation for pay considerations) Thursday 4th December or Monday 9th of December 2025 for Remuneration members only</p> <p>Members agreed on the 4th of December 2025 for the Remuneration meeting.</p>	
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Meeting closed 7.45pm

Decision and Action Tracker

Date /Item	Decision/Action	Person responsible
300625 item 3	The minutes on the meeting on the 25th February 2025 were approved as a true and accurate record of the meeting.	
300625 item 5	<p><i>Members discussed linking strategic objectives to committees and having within the agenda as a standing item. DBi noted the Accountability objectives could also be within these.</i></p> <p>Action: Propose this to the Corporation. <i>Members received the information. A discussion took place around stakeholder engagement. Several ideas were discussed including inviting stakeholders to the strategic training sessions as well as having nominated governors invited to planned stakeholder events who could feed back to the Corporation following these.</i></p> <p>Action: Discuss these options with the Corporation and move forward with one.</p>	<p>SLT</p> <p>JB/Govs</p>
300625 item 7	Members approve the Chairs questionnaire.	